



INCLUDE ME 2 CLUB SCIO

Scottish Charity No. – SC047911

Unaudited Statement of Financial Activities

Year ended

31 March 2021

C Allan & Son Accountancy Services
Association of Chartered Certified Accountants

Contents:

	Page No.
Introduction	2 - 3
Chair's Foreword	4 - 5
The Board of Trustees	6 - 7
Charity Information	8
Treasurer Report	9
Reserves Policy	10
Independent Examiner's Report	11
Financial statement & Financial Accounts	12 - 15

Introduction

Include Me 2 Club (IM2C hereafter) was established in 2010 and was registered as a Scottish Charitable Incorporated Organisation (SCIO) on 10th November 2017 with the Office of the Scottish Charity Regulator (OSCR). The Charity is named Include Me 2 Club SCIO and carries the Charity No SC047911.

Our Vision

Our ambition remains to create a community where people, no matter their age or abilities, are treated equally and fairly, and are supported to achieve their goals and ambitions to work, live and take part in their communities as valued members.

Our Mission

We will continue to focus our work on serving anyone with an additional support need, learning, physical disability, or mental health condition, suffering isolation or loneliness whatever their age. Operating primarily across Glasgow, East Renfrewshire and Renfrewshire.

Our Approach

- Recognising that making a real difference is a long-term task
- Working hard to ensure we make a substantial and sustainable impact in the lives of others
- Being creative and dynamic which means we are able to adapt, change and improve services to deliver bespoke solutions
- Breaking down barriers of inclusion for the betterment of the communities we serve

Our Key Pillars

- Accessible
- Affordable
- Achievable
- Authentic

2021-2024 Strategy Aims

- Deliver play-based approaches for our members, local communities, and partner schools
- Deliver a youth work approach, developing activities, projects and events that are co-produced and informed by young people taking the lead
- Deliver a range of adult services that are authentic and match our members aspirations for their lives, to live, work and play
- To provide a range of community-based activities, events and services that creates community cohesion and inclusion for all
- Develop a range of social enterprises that creates employment, training, impact, and income to support the organisations income generation and sustainability strategy
- To have strong operational management & good governance of the organisation

Charitable Purposes

The advancement of citizenship or community development", "The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended", "The promotion of equality and diversity", "The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantages."

Charitable Purposes

The organisation is established for charitable purposes only and is for the benefit of those people of Glasgow, East Renfrewshire and Renfrewshire with additional support needs and/or physical, learning or mental health disabilities, as well as their carers and families.

The purposes are:

1. The provision of social and recreational activities, with the object of improving the conditions of life of the identified beneficiaries, by hosting children, youth and adult social clubs offering a range of activities, services and events;
2. The relief of those in need by reason of disability and loneliness by offering respite and support via a caravan club, day trips, residential events, buddy programmes and family breaks; and helping develop social, independent living and employability skills by organising day clubs, social enterprises and a buddy programme;
3. The advancement of citizenship by developing volunteering opportunities, creating roles for our members to support a range of projects and working with partners to enhance community contributions and skills development; and
4. The promotion of equality and diversity for our membership, taking part in and organising campaigns that promotes the inclusion and understanding of disability, challenging the stigma, barriers and inequalities our members face and ensuring the best possible services and opportunities are provided by working in partnership with professional, statutory, private and voluntary organisations.

Trustee recruitment and appointment

The Board of Trustees is responsible for the strategic direction, governance, and management of the Charity and actively involves service users in service planning and provision. Our Board is made up individuals that bring a wealth of professional and personal knowledge, skills, and experience to assist the Charity in achieving its aims and objectives, many of whom who have disabilities or are carers of someone with a disability.

Trustees are appointed and approved by unanimous agreement by members in attendance at each AGM.

Chairpersons Report

2020-21 was a year like no other, and hopefully, a year we will never have to repeat. It was possibly the most challenging yet most rewarding year in our history. When it felt like the world was coming down around us, the tenacity, reactivity, and commitment of our team of people helped get us through.

What started with a celebration of finalising and opening the Hub at James McGuire quickly turned into despair that Covid19 closed us just as quick. The 18 months of hard work renovations quickly turned into community action, like never before. As the initial impacts and restrictions were being felt by our members, we quickly turned from physical programmes to online sessions via zoom.

Whilst our main programme of activities, services and events was greatly impacted by the national and local lockdowns and restrictions. Our team quickly pivoted to provide a range of reactive services which supported the membership, their families, and the wider community to cope with the impacts of the pandemic.

With a growth in membership, particularly online and in response to the closing or pausing of other services and providers, we connected with no less than 35 new members digitally in the first few weeks of the initial lockdown. Through the use of digital platforms such as Facebook, YouTube and Zoom, we provided 1295 online engagement sessions from quizzes, karaoke's, chat shows, music sessions, tutorials and movie nights, bringing people together remotely.

Managing our own space was vital in our ability to manage the risks, being able to utilise and repurpose the space, initially distributing food to ensure it didn't go to waste led to our community meals programme, over 16 weeks delivering 10,895 meals to households across our community to ensure no one went hungry. It was supported by 560 Covid Packs to children, young people and adults to provide activities to support structure, relieve boredom, help with home schooling and provide positive wellbeing activities.

In such a difficult year, it helped us focus on what was needed and where it was needed most. Supporting our members to access devices through Barrhead Housing Association and ER Goodcauses funding, we provided TVs, DJ Decks, Music Equipment, Laptops, Tablets, Cameras to help people relieve boredom and develop new interests. Our digital reach was further enhanced through the Scottish Governments - Connecting Scotland Programme with 132 Devices and Wi-Fi Dongles provided to help people get online and connected.

This was all supported by an amazing group of people, our team, our volunteers, our community supporters, and local business owners, who pulled together, who supported each other and the most vulnerable within our communities. The incredible efforts everyone went to provide a response at a time of need. A huge thanks to everyone who got involved and supported the organisation at whatever moment or initiative to help others will forever be in our debt.

We took another step in our growth with new roles developing to react and respond to the development, including Digital Media Worker and Operations Co-ordinator, quickly followed by a Project Development Worker, Membership Development Worker and ASN Employ-ability Co-ordinator.

Through the support of key funders such as RS MacDonald Charitable Trust, Glasgow Community Fund, Scottish Government Funds via SCVO, Cash for Kids, Shared Care Scotland and the many grant-making trusts and charitable organisations, we have been able to continue to deliver vital services that have been able to be more reactive and tailored to the changing needs of our membership.

Securing our first public contract to provide training and employability services via the Scottish Youth Guarantee Fund via Work East Ren was a vital step in our recovery plan and continuing to deliver services that make a real difference in our members' lives.

Our focus now shifts from reaction to recovery, planning and plotting the way ahead, the mix of online and in-person activities, services and events our members, communities will need in the years ahead. Ensuring our members at the heart of the decisions, the direction and delivery of the organisation in the next few months ahead is vital to rebuilding the confidence and resilience that has been greatly impacted by the enforced isolation lockdowns have caused.

As we leave 2020-21 behind, the challenges of COVID19 will surely continue to affect our communities, society, the economy and our members for many years to come. As we enter the new financial year, we do so knowing we are in good shape, that we are financially robust, our team growing, our volunteers galvanised, and a membership that is growing. We believe IM2C, the team, and Board can cope with the decisions required to keep us on course to deal with the challenges ahead. Whilst it may delay, slow down or have some impact on our strategic direction, it won't deter us.

We look ahead, with the knowledge and experience of brighter days, that no matter how rough the storm gets, the lighthouse that we have built will still stand strong, as it's built on solid foundations, with its beam shining a light to guide people home and to shine a light to help others follow.



Paul McIlvenny
Chairperson - Include Me 2 Club SCIO

18th November 2021

Board of Trustees

Paul McIlvenny, Chairperson

Paul most recently was a Senior Development Worker with Youth Scotland and had over 24 years of experience in the voluntary sector. During that time, he has started, developed and lead projects with various third sector organisations covering sports development, social care and youth work. He has also been involved in projects for groups such as the Scottish Football Association, Enable Scotland and Compass Group UK & Ireland. Paul managed the £2.5m Reidvale Neighbourhood Centre for six years before his current position. He previously initiated and grew the catering operations at the Glasgow Science Centre in its inaugural five years from opening. This vast experience makes him the ideal person to lead the team in developing a new community hub for Barrhead.

Jane Fifield, Vice-Chairperson

Jane is a Management Consultant, former Head of Marketing with Holiday Inn and social entrepreneur, starting, developing and nurturing a range of enterprises. Jane has spent many years as a senior lecturer within colleges and universities and brings a vast range of experience to our Board of Trustees.

Janet Gribble, Treasurer

Janet is a parent volunteer and the primary carer of one of our members, James, who has Autism. Janet works for Glasgow Kelvin College, previously for East Renfrewshire Council and their Culture & Leisure Trust for 26 years as a Business Support Assistant and various other roles over her career. Janet also has Cerebral Palsy, bring her own experiences to the Charity.

Mark Magee, Secretary

Mark works for the NHS and Ambulance Scotland, previously working in the social care field as a project worker with Quarriers and has experience of working in youth and community work. He is SVQ Level 3 qualified and has many years volunteering within Youth Scotland and the Scout Association.

Wesley Greer, Trustee

Wesley is a Peer Support Worker for CKUK (Common Knowledge), he has Autism himself and volunteers weekly with Sunny Govan Community Radio, hosting his radio show. He has completed his SVQ Level 3 in Youth Work, volunteering for many years to working with young people. Wesley was also one of the first young people with an ASN in Scotland to complete a Platinum Youth Achievement Award.

Michael McEwan, Trustee

Michael McEwan is a freelance journalist and media consultant, working for a host of national broadcasting, newspapers and organisations. Michael is chairperson of East Renfrewshire Disability Action, also providing advice and consultants to a wide range of third sector and social care organisations. Michael also has Cerebral Palsy himself, bring his own experiences to the Charity.

Gillian MacDonald, Trustee

Gillian is a parent volunteer and is the primary carer of two of our members, Ross and Ryan, twins who both have Autism. Gillian has over 12 years of experience of caring for children with ASN conditions.

George Taylor, Trustee

George is a parent volunteer and is the primary carer of two of our members, Alasdair and Chloe, who both have Fragile X Syndrome. George was a manager in the Casino industry for 28 years and had 27 years of experience of caring for his two children with ASN and Fragile X conditions.

Roberta Margison, Trustee

Roberta is a qualified and experienced Social Worker, working both across the local authority and Third Sector. She is also a qualified therapist and facilitator. Roberta is also the mother of one of our Adult Members.

Elise Kelly, Trustee

Elise started as a young volunteer with the organisation aged 15, gaining £3000 funding to support the organisations work through the Wood Foundation YPI Initiative, going on to achieve her 500hr Saltire Awards and being named the All About Barrhead, Young Person of the Year 2020.

Charity Information

Principal Address

Hub at James McGuire, 124 Main Street, Barrhead, G78 1SG

Independent Examiner

C Allan & Son Accountancy Services Ltd

Studio 2014, Mile End Mill, Abbey Mill Business Centre, 12 Seedhill Road, Paisley, PA1 1JS

Bankers

Bank of Scotland, 112 Main Street, Barrhead, Glasgow, G78 1RD

Insurance Advisors

Keegan & Pennykid (Insurance Brokers) Ltd, 50 Queen Street, Edinburgh, EH2 3NS

Trustees (as of 31.03.2021)

Paul McIlvenny (Chairperson)

Jane Fifield (Vice-Chairperson)

Janet Gribble (Treasurer)

Mark Magee (Secretary)

Wesley Greer

Michael McEwan

Gillian McDonald

Elise Kelly

George Taylor

Roberta Margison

Consultants

Glassey Consulting

Bruach Design and Consultancy

Business Gateway - East Renfrewshire

Affiliations

Scottish Council for Voluntary Organisations (SCVO)

Glasgow Council for Voluntary Sector (GCVS)

Voluntary Action East Renfrewshire (VAER)

East Renfrewshire Disability Action (ERDA)

Disability Equality Scotland

Scottish Mentoring Network

East Renfrewshire Chamber of Commerce

Renfrewshire Chamber of Commerce

Glasgow Social Enterprise Network

Generations Working Together

Inclusion Scotland

StreetGames UK

Play Scotland

Youth Scotland

Befriending Networks

Cycling Scotland

All About Barrhead

Scottish Living Wage

Small Charities Coalition

Treasurers Report

The organisation has had a very difficult year, with continued effects from the Coronavirus still affecting day to day operations, especially all face-to-face group and social activities. Through the support from Business Support Grants, Furlough Support, and Reactive Grants has helped steady the impacts of the pandemic on the Charity.

The main contribution to the increase in 2020/21 Income is the addition of Donations and the Café Income from Social Blend Enterprise. There has also been a considerable increase in Grants received, in particular to Covid Support Grants, but to support reactive Covid Response funds to support a wide range of projects, including:

Income 2020/21 Financial Year

Grant Income	£227,117 - of which £137,694 (£54,305 restricted) was in relation to Covid Relief and Recovery
Services/Hub Club	£ 55,575
Donations	£ 30,183
Café/Caravan Income	£ 21,741
Other	£ 2,914

In particular, since April 2020, the bulk of our work has supported the delivery of reactive community and member support projects, which has been supported by a wide range of funders from the Scottish Government, East Renfrewshire Council, SCVO, Glasgow Community Fund, Shared Care Scotland, Cash for Kids, Barrhead Housing Association and many others. The project delivery of Social Blend has been difficult between lockdowns and restrictions, partially operational for weeks at a time, delivering what was possible within guidance. Our Street Play Services evolved due to the need to be outdoors, to operate safely. We have increased with three venues, Cowan Park, Haghill and Dunterlie.

The Hub Club was deeply impacted by the pandemic, with emergency support in small groups or individual approaches only able to run. Similarly, The Caravan Club has seen one of its most difficult years due to the restrictions and impacts of Covid19.

The organisation's financial position, albeit through some of the most challenging times, is strong and looking very positive, generating fundraising income and donations, allowing us to react and take decisions to ensure the organisation continues to be reactive to the needs of our membership and developing strategic aims in the year ahead. Our growing balance of income streams between fundraising, donations, income generation and funded support is key to our sustainability aims and targets, ensuring that we can continue to deliver the vital services to our members when they start up again. We look forward to entering 2021/22 with a strong foundation and opportunity to strengthen.



Janet Gribble

Treasurer - Include Me 2 Club SCIO

18th November 2021

Reserves Policy

The IM2C Board continues to review the Charity's requirement for reserves and in 2020/21 sought to improve its reserve position by working towards a 3 month minimum equivalent expenditure reserve of unrestricted funds not tied up in fixed assets or otherwise specifically designated. The Board acknowledges that this is an active target to be reviewed on an annual basis. Based on current expenditure levels this would equate to £220,585. At the Balance Sheet date the Charity had unrestricted reserves of £157,196. The Board will continue to actively monitor the reserves position and will consider seeking an improved reserves standard in the year ahead.

INDEPENDENT EXAMINER'S REPORT
to the trustees of Include Me 2 Club SCIO

I report on the accounts of the Trust for the year ended 31 March 2021 which are set out on pages 12 - 15.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christopher Allan FCCA
C Allan & Son Accountancy Services
Studio 2014, Mile End Mill
Abbey Mill Business Centre
12 Seedhill Road, Paisley PA1 1JS

18th November 2021

Include Me 2 Club SCIO
CHARITY NUMBER: SC047911

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

INCOMING RESOURCES	Note	Unrestricted Income Fund	Restricted Income Fund	Total Funds Year ended 31 MARCH 2021	Total Funds Year ended 31 MARCH 2020
		£	£	£	£
Grants & Donations		135,401	121,899	257,300	123,712
Charitable Activities:					
Services Income		32,236	23,339	55,575	63,783
Café, Hub Club & Caravan		15,815	5,926	21,741	40,702
Other Income		2,914		2,914	2,819
Total Incoming Resources		186,366	151,164	337,530	231,016
RESOURCES EXPENDED					
Charitable Activities:	2	125,902	79,963	205,865	192,587
Governance Costs					
Audit & Accountancy	4	2,914		2,914	816
Legal & Professional fees		11,806		11,806	11,182
Total Resources Expended		140,622	79,963	220,585	204,585
NET INCOMING RESOURCES		45,744	71,201	116,945	26,431
General Funds		108,992		108,992	82,562
Surplus		45,744	71,201	116,945	26,431
Total Funds Brought Forward		2,460		2,460	2,461
TOTAL FUNDS CARRIED FORWARD		157,196	71,201	228,397	111,454

The notes that follow form part of the financial statements

Include Me 2 Club SCIO
CHARITY NUMBER: SC047911

BALANCE SHEET
FOR THE YEAR ENDED 31ST MARCH 2021

	Note	2021		2020	
		£	£	£	£
Fixed Assets					
Caravan		14,469		16,666	
Fixture & Fittings		8,402		11,311	
Leasehold Improvement		22,489		29,983	
Office Equipment		2,980		4,121	
		<u>48,340</u>		<u>62,082</u>	
Current Assets					
Stock & undeposited funds		686		517	
Debtors	3	1,347		6,059	
Cash and bank		186,848		52,930	
		<u>188,881</u>		<u>59,506</u>	
Current Liabilities					
Other Creditors	4	8,824		10,134	
		<u>8,824</u>		<u>10,134</u>	
Net Current Assets/(Liabilities)			228,397		111,454
TOTAL ASSETS			<u><u>228,397</u></u>		<u><u>111,454</u></u>
Represented by					
Restricted Funds	5		71,201		47,100
Unrestricted Funds	5		157,196		64,354
			<u><u>228,397</u></u>		<u><u>111,454</u></u>

Signed on behalf of the Trustees



Paul McIlvenny
Chair, Include Me 2 Club SCIO

18th November 2021

The notes that follow form part of the financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 ACCOUNTING POLICIES

1.1 Basis of preparing of Accounts

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The financial statements have been prepared under the historical cost convention.

1.2 Going Concern

At the time of approving the financial statements, the Board of Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Covid-19 pandemic has created a degree of uncertainty and the Trustees have assessed its potential impact on the finances and future of the charity.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Board of Trustees in furtherance of their charitable objectives.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations and grants are recognised when the charity has been notified of both the amount and settlement date.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual's basis.

1.6 Tangible fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% Straight Line
Caravan	- 10% Straight Line
Leasehold Improvements	- 20% Straight Line
Office Equipment	- 20% Straight Line

1.7 Taxation

The charity is exempt from tax on its charitable activities.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

2 CHARITABLE ACTIVITIES

	2021		2020
	Unrestricted £	Restricted £	£
Programme & Promotional Material	23,387	26,372	30,055
Salaries	42,612	36,362	49,599
Pension	1,153	460	34
Material/Equipment	14,808	13,363	29,976
Site & Property Maintenance	1,175		5,646
Telephone & Website	1,623	183	596
Electric, Gas & Lighting	9,171		7,689
Volunteer expenses	380	1,673	2,132
Staff Training	49	1,537	289
Cost of Sales	13,594	13	35,349
Depreciation	14,160		14,079
Others	3,791		17,143
	125,902	79,963	192,587

3 DEBTORS

	2021 £	2020 £
Debtors	1,347	6,059
	1,347	6,059

4 OTHER CREDITORS

	2021 £	2020 £
Creditors	(709)	
Pension costs	901	53
Tax & Social Security	948	57
Wages payable	4	4
Accrual	1,000	
Caravan loan	6,680	10,020
	8,824	10,134

5 FUNDS

	Unrestricted Fund £	Restricted Fund £	Total Fund 2021	Total Fund 2020 £
Current Assets	166,020	71,201	237,221	121,588
Current Liabilities	(8,824)		(8,824)	(10,134)
	157,196	71,201	228,397	111,454